

Date Received:

Approved[] Denied[]Reason:

Director:

Casey Tibbs South Dakota Rodeo Center

Event Vendor Contract

Cowboy Christmas 2023

Name of Event: **3rd Annual Casey Tibbs Cowboy Christmas Craft and Vendor Show**

Date of Event: **December 2, 10AM-5PM; December 3, 11AM-3PM**

Cost: **\$50.00 per booth (nonrefundable) Due at time of application submission**

- All Vendors must provide their own equipment
- All fees are non-refundable and due at time application is submitted
- No electricity or running water is available in booth
- Event hours are **December 2, 10AM-5PM; December 3, 11AM-3PM**. Vendors may access building two hours prior to event each day. Building will remain open one hour after closing on each day for necessary clean up.
- Vendors must have all materials removed from building **prior to 6PM on December 3, 2022**.
- Vendors are responsible for leaving the area in the same condition they found it.
- Vendors are responsible for any city, state, or sales taxes or food safety licenses applicable to sales made at event.
- Vendors must include necessary sales tax licensing with application for approval.
- The Casey Tibbs SD Rodeo Center Executive Director reserves the right to censor any booth.
- The Casey Tibbs South Dakota Rodeo Center and their affiliates will not be held responsible for any liability, lost or stolen or damaged goods or merchandise or any injury incurred during the 2nd Annual Casey Tibbs Cowboy Christmas Craft and Vendor Show.

Registration: **Vendor contract and tax information must be submitted for approval prior to**

November 25, 2023 at 8PM.

COMPANY: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

WEBSITE: _____

DESCRIPTIONS OF ITEMS TO BE SOLD: _____

Signature of Vendor: _____ **Date:** _____

Submit Application to: Casey Tibbs SD Rodeo Center PO Box 37, Fort Pierre, SD 57501

Or email to: KalynE@caseytibbs.com